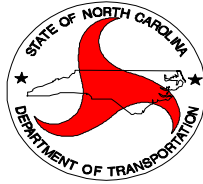


STATE OF NORTH CAROLINA  
**DEPARTMENT OF TRANSPORTATION**



DIVISION 2

# **CONTRACT PROPOSAL**

**COUNTIES:** Beaufort, Carteret, Craven, Greene, Jones, Lenoir,  
Pamlico, Pitt  
**DESCRIPTION:** Surveying and Drafting Services  
**BID OPENING:** Tuesday, January 20, 2009

**NOTICE:**

ALL BIDDERS SHALL COMPLY WITH ALL APPLICABLE LAWS REGULATING THE PRACTICE OF GENERAL CONTRACTING AS CONTAINED IN CHAPTER 87 OF THE GENERAL STATUTES OF NORTH CAROLINA WHICH REQUIRES THE BIDDER TO BE LICENSED BY THE N.C. LICENSING BOARD FOR CONTRACTORS WHEN BIDDING ON ANY NON-FEDERAL AID PROJECT WHERE THE BID IS \$30,000 OR MORE, EXCEPT FOR CERTAIN SPECIALTY WORK AS DETERMINED BY THE LICENSING BOARD OR SBE PROJECT. BIDDERS SHALL ALSO COMPLY WITH ALL OTHER APPLICABLE LAWS REGULATING THE PRACTICES OF ELECTRICAL, PLUMBING, HEATING AND AIR CONDITIONING AND REFRIGERATION CONTRACTING AS CONTAINED IN CHAPTER 87 OF THE GENERAL STATUTES OF NORTH CAROLINA. NOT WITHSTANDING THESE LIMITATIONS ON BIDDING, THE BIDDER WHO IS AWARDED ANY PROJECT SHALL COMPLY WITH CHAPTER 87 OF THE GENERAL STATUTES OF NORTH CAROLINA FOR LICENSING REQUIREMENTS WITHIN 60 CALENDAR DAYS OF BID OPENING, REGARDLESS OF FUNDING SOURCES.

---

NAME OF BIDDER

N.C. CONTRACTOR'S LICENSE NUMBER

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ADDRESS OF BIDDER

**RETURN BIDS TO:**

**N. C. DEPARTMENT OF TRANSPORTATION  
Attn: Gerard Mombaerts  
105 Pictolus Highway  
P O Box 1587  
Greenville, NC 27835-1587**

Per items 11 - 13 of the instructions on page 2

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# **INSTRUCTIONS TO BIDDERS**

## **PLEASE READ ALL INSTRUCTIONS CAREFULLY BEFORE PREPARING AND SUBMITTING YOUR BID.**

**All bids shall be prepared and submitted in accordance with the following requirements. Failure to comply with any requirement shall cause the bid to be considered irregular and shall be grounds for rejection of the bid.**

1. The bid sheet furnished by NCDOT with the proposal shall be used and shall not be altered in any manner. **DO NOT SEPARATE THE BID SHEET FROM THE PROPOSAL!**
2. All entries on the bid sheet, including signatures, shall be written in ink.
3. The Bidder shall submit a unit price for every item on the bid form. The unit prices for the various contract items shall be written in figures. Unit prices shall be limited to two (2) decimal places.
4. An amount bid shall be entered on the bid sheet for every item. The amount bid for each item shall be determined by multiplying each unit bid by the quantity for that item, and shall be written in figures in the "Amount Bid" column of the sheet.
5. The total amount bid shall be written in figures in the proper place on the bid sheet. The total amount shall be determined by adding the amounts bid for each item.
6. Changes in any entry shall be made by marking through the entry in ink and making the correct entry adjacent thereto in ink. A representative of the Bidder shall initial the change in ink.
7. The bid shall be properly executed. All bids shall show the following information:
  - a. Name of individual, firm, corporation, partnership, or joint venture submitting bid.
  - b. Name and signature of individual or representative submitting bid and position or title.
  - c. Name, signature, and position or title of witness.
  - d. Federal Identification Number (or Social Security Number of Individual)
  - e. Contractor's License Number (if Applicable)
8. Bids submitted by corporations shall bear the seal of the corporation.
9. The bid shall not contain any unauthorized additions, deletions, or conditional bids.
10. The bidder shall not add any provision reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.
11. **THE PROPOSAL WITH THE BID SHEET STILL ATTACHED SHALL BE PLACED IN A SEALED ENVELOPE AND SHALL HAVE BEEN DELIVERED TO AND RECEIVED IN THE DIVISION TWO ENGINEER'S OFFICE AT 105 PACTOLUS HIGHWAY, GREENVILLE, NC 27834 BY 2:00 PM ON TUESDAY, JANUARY 20, 2009.**
12. The sealed bid must display the following statement on the front of the sealed envelope:

**ATTN: GERARD MOMBAERTS  
QUOTATION FOR SURVEYING AND DRAFTING SERVICES  
TO BE OPENED AT 2:00 PM, TUESDAY, JANUARY 20, 2009**

13. If delivered by mail, the sealed envelope shall be placed in another sealed envelope and the outer envelope shall be addressed as follows:

**NC DEPARTMENT OF TRANSPORTATION  
ATTN: GERARD MOMBAERTS  
PO BOX 1587  
GREENVILLE, NC 27835-1587**

## **AWARD OF CONTRACT**

**The award of the contract, if it be awarded, will be made to the lowest responsible Bidder in accordance with Section 102 (excluding 102-2 and 102-11) of the Standard Specifications for Roads and Structures 2006. The lowest responsible will be notified that his bid has been accepted and that he has been awarded the contract. NCDOT reserves the right to reject all bids.**

**DIVISION CONTRACT**  
**PROJECT SPECIAL PROVISIONS - GENERAL**

**DESCRIPTION:**

This contract is for the performance of surveying and drafting work in Beaufort, Carteret, Craven, Greene, Jones, Lenoir, Pamlico, and Pitt Counties.

Surveying services requested will consist of survey and design of various project types such as but not limited to: installation of left/right turn lanes, horizontal or vertical realignments to improve safety, and unpaved secondary road construction. Survey services will generally be along existing state maintained roadways, but include some work along new locations. Contractor must have a complete understanding of NCDOT Standards and Specifications for Roads and Structures. For instance, plans must include proper erosion control, horizontal and vertical grades, tapers, intersection radii, hydraulic calculations, curve data, curb and gutter sections, etc. Construction stakeout will be required for most projects. Detailed property owner information may be required if work is to be accomplished off existing right of way. Contractors will be given necessary instructions before each project begins.

Contractor will furnish all equipment, supplies, and transportation necessary to provide complete engineering plans. Contractor will keep a complete set of field notes to be turned over to the District Engineer along with the completed plans on reproducible paper, film or electronic media.

All work will be available when notified by the Division Design Engineer's Office. Failure to provide services within a time frame satisfactory to the Design Engineer may result in cancellation of the contract. Accuracy and neatness of survey and engineering plans must meet the approval of the Design Engineer.

All work and materials shall be in accordance with the provisions of the General Guidelines of this contract, the Project Special Provisions, the North Carolina Department of *Transportation Standard Specifications for Roads and Structures, July 2006*, the North Carolina Department of Transportation *Roadway Standard Drawings, July 2006*, and the current edition of the *Manual of Uniform Traffic Control Devices (MUTCD)*.

The Contractor shall keep himself fully informed of all Federal, State, and Local laws, ordinances, and regulations, and shall comply with the provisions of Section 107 of the *2006 Standard Specifications*.

**CONTRACT TIME:**

The date of availability for this contract is **the date the purchase order is created**.

This is a **one-year contract**, which will expire 364 calendar days following the date of availability.

**LIABILITY INSURANCE:**

(11-18-08)

SP1 G80

**Page 1-68, Article 107-16 is amended to include the following as the first, second, third and fourth paragraphs:**

The Contractor shall be liable for any losses resulting from a breach of the terms of this contract. The Contractor shall be liable for any losses due to the negligence or willful misconduct of its agents, assigns and employees including any sub-contractors which causes damage to others for which the Department is found liable under the Torts Claims Act, or in the General Courts of Justice, provided the Department

provides prompt notice to the Contractor and that the Contractor has an opportunity to defend against such claims. The Contractor shall not be responsible for punitive damages.

The Contractor shall at its sole cost and expense obtain and furnish to the Department an original standard ACORD form certificate of insurance evidencing commercial general liability with a limit for bodily injury and property damage in the amount of \$5,000,000.00 per occurrence and general aggregate, covering the Contractor from claims or damages for bodily injury, personal injury, or for property damages which may arise from operating under the contract by the employees and agents of the Contractor. The required limit of insurance may be obtained by a single general liability policy or the combination of a general liability and excess liability or umbrella policy. The State of North Carolina shall be named as an additional insured on this commercial general liability policy. The policy may contain the following language as relates to the State as an additional insured: "This insurance with respect to the additional insured applies only to the extent that the additional insured is held liable for your or your agent's acts or omissions arising out of and in the course of operations performed for the additional insured."

The Contractor shall maintain all legally required insurance coverage, including without limitation, worker's compensation and vehicle liability, in the amounts required by law. Providing and maintaining adequate insurance coverage is a material obligation of the contractor and is of the essence of this contract. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The Contractor shall at all times comply with the terms of such insurance policies.

Upon execution of the contract, provide evidence of the above insurance requirements to the Engineer.

**WORKER'S COMPENSATION INSURANCE:**

Pursuant to N.C.G.S. § 97-19, all contractors of the Department of Transportation are required, prior to beginning services, to show proof of coverage issued by a workers' compensation insurance carrier, or a certificate of compliance issued by the Department of Insurance for self-insured subcontractors stating that it has complied with N.C.G.S. § 97-93 irrespective of whether subcontractors have regularly in service fewer than three employees in the same business within the State of North Carolina, and subcontractors shall be hereinafter liable under the Workers' Compensation Act for payment of compensation and other benefits to its employees for any injury or death due to an accident arising out of and in the course of performance of the work insured by the subcontractor.

**BIDS:**

The North Carolina Department of Transportation has exempted this work from the Mini-Brooks Act. (GS 143-64.32)

All estimated professional services for the proposed work would be less than \$30,000, in order to qualify for exemption of the Mini-Brooks Act. Projects over \$30,000 in professional services will not be available under this contract.

**PAYMENT:**

The Contractor may submit a request for payment on a completed work order basis. Compensation for all pay items shall be in accordance with the *Standard Specifications*. The amount of partial payments will be based on the work accomplished and accepted as the last day of the approved pay period.

Request for payment shall be made by Contractor's Invoice submitted to:

**North Carolina Department of Transportation**  
**Attention: Gerard Mombaerts**  
**PO Box 1587**  
**Greenville, NC 27835**

All invoice items and unit costs shall correspond to contract pay items. In the event of error or discrepancy in items or unit costs, the Department may return the invoice to the Contractor for correction.

Form DBS-IS must be included with all requests for payment in order for that request to be processed. Information included on this form shall reflect actual payments made to DBE/MBE/WBE firms. It is available for download at <http://www.ncdot.org/doh/forms/files/DBE-IS.xls>. A responsible fiscal officer of the payee firm who can attest to the date and amounts of the payments shall certify that the accounting is correct. One hundred percent (100%) payment shall be made after successful completion of the work as verified by the final inspection.

**DIVISION CONTRACT**  
**PROJECT SPECIAL PROVISIONS - ROADWAY**

**PROJECT ASSIGNMENT:**

The Department will contact the appropriate contractor to notify them of the scope of work and anticipated timeline of assignment. A detailed scope of work will be given to the contractor before the execution of the assignment. The detailed scope of work will address type of work to be performed, materials needed, accuracy, and mapping requirements. The scope of work will supersede any variances given in the "Description of Survey Requirements and Specifications." The Description of Survey Requirements and Specifications" is given below.

**SURVEY REQUIREMENTS AND SPECIFICATIONS:**

**CONTROL** - All projects shall be tied to NC Grid. (No Exceptions) If a hardship arises, contact the Division Design Engineer at (252) 830-3490 and control will be provided for you. The contractor shall set horizontal and vertical control every 600' along the project alignment using rebar. (1/2" X 16" min)

**TOPO** - Contractor shall completely survey and locate all physical features of the terrain, horizontally and vertically. Physical features located and identified shall include: all roadways, pipes, driveways, utility poles, structures, wood lines, field lines, ornamental trees, property lines, water lines, gas lines, telephone cables, septic tanks and drain fields, centerline of incoming and outgoing ditches to the roadbed with direction of flow, and any other pertinent items within 50 feet each side of center of horizontal alignment. At all intersecting roads or streets, the existing alignment of the road or street shall be surveyed at least 200 feet in each direction from point of intersection.

**UTILITIES** - All utility owners shall be identified, to include pole numbers, pedestal numbers, etc. This information must be populated into a pole data sheet supplied by the Department. Keep all utilities separated on individual sheets by utility owner.

**PROPERTY** - Contractor shall determine adjacent property ownership including deed book, page number, and address. Property lines shall be determined to a reasonably close proximity by use of tax maps, field evidence, and talking to property owners without surveying property.

**DRAWING** - Contractor will prepare a plan drawing using Microstation/Geopak and standard NCDOT Workspaces. Drawing shall show above described information including curve data, physical, existing roadway, property lines and ownership, bearing of tangents and proposed right of ways. Drawing shall be inked on 24" X 36" bond paper unless otherwise directed by the Department. Plan scale is to be 1"=50'. Drawings shall be sealed, dated and signed by the surveyor.

**STAKING** - Contractor will stake the proposed right of way (including sight distance) using four-foot white top stakes furnished by the Department. Stakes shall be on 50' increments. Contractor will ensure that all right of way stakes are in place immediately following acceptance of the project by the Engineer.

**PROJECT ACCEPTANCE** – At the completion of each project the contractor shall provide digital files to the department. Files to be included are as follows: All microstation dgn files and the geopak gpk file. All supporting files shall be in pdf, doc, tif, or xls format. 1 hard copy of the plan drawings will be required.

PROPOSAL - Upon request, the prospective contractor should submit information about his/her experience and qualifications to perform this type work, equipment and personnel resources, and past accomplishments and any information that enhances his ability to satisfactorily complete this project. The maps must be signed and sealed by a Professional Land Surveyor.

**NOTIFICATION OF OPERATIONS:**

The Contractor shall notify the Engineer 48 hours in advance of beginning work on this project.

**NOTIFICATION OF PROPERTY OWNERS:**

In the event of surveying roads that are being considered for paving under the secondary road improvement program, the Contractor shall notify all the property owners along the project prior to starting work. This is to inform them that you have been contracted by the North Carolina Department of Transportation for surveying roads that are being considered for paving under the secondary road improvement program. If the property owner should have any additional questions, they should be referred to the Division Office.

**TRAFFIC CONTROL:**

All personnel when working in traffic areas or areas in close proximity to traffic shall wear an approved safety vest, or shirt or jacket which meets the color requirements of the current edition of the *Manual of Uniform Traffic Control Devices* (MUTCD).

The Contractor shall comply with all applicable Federal, State, and local laws, ordinances, and regulations governing safety, health, and sanitation, and shall provide all safeguards, safety devices, and protective equipment, and shall take any other needed actions, on his own responsibility that are reasonably necessary to protect the life and health of employees on the job and the safety of the public, and to protect property in connection with the performance of the work covered by the contract.

Failure to comply with any of the requirements for safety and traffic control of this contract shall result in suspension of work as provided in Subarticle 108-7(2) of the *Standard Specifications*.

## STANDARD SPECIAL PROVISION

### ERRATA

(11-18-08)

Z-4

Revise the *Standard Specifications for Roads and Structures July 2006* on all projects as follows:

#### **Division 1**

Page 1-1, replace AREA - American Railway Engineering Association with ***American Railway Engineering and Maintenance of Way Association***.

Page 1-7, remove –L- in middle of page after INVITATION TO BID and before LABORATORY.

Page 1-25, 102-16(R), move 2nd paragraph to left margin. It is not a part of this subarticle, but part of the entire article.

#### **Division 2**

Page 2-9, Subarticle 225-1(C), 1<sup>st</sup> paragraph, 2<sup>nd</sup> line, last word, add a “d” to make the word grade become ***graded***.

Page 2-15, Subarticle 226-3, 5th paragraph, first line, replace the word *in* with the word ***is***.

Page 2-23, Subarticle 235-4(B)(9), at the end of the sentence, replace finished greater with finished ***grade***.

Page 2-28, Article 260-3, First paragraph, second line, remove the word *foot*.

#### **Division 3**

Page 3-13, Article 340-4, Second paragraph, change Flowable Backfill to Flowable ***Fill***

#### **Division 4**

Page 4-29, Article 420-13(A) Description, change reference from Section 1082 to ***Article 1081-6***.

Page 4-70, Article 442-13(B) Second sentence, change SSPC Guide 6I to SSPC Guide ***6***.

Pages 4-72, 4-74, 4-76, at the top of the page, substitute the heading Section 452 with Section ***450***.

Page 4-79, at the top of the page, substitute the heading Section 450 with Section ***452***

Page 4-80, change 452-7 to 452-***6*** at the top of the page.

Page 4-80, change Pay Item \_\_\_Steel Pile Retaining Walls, to ***Sheet*** Pile Retaining Walls.

Page 4-88, 462-4, Title, Replace last word Measurement with the word ***PAYMENT***

#### **Division 5**

Page 5-8, Article 501-15 Measurement and Payment, delete the 4th paragraph that begins The quantity of lime, measured as provided ...

#### **Division 6**

Page 6-3, Article 600-9, 2nd Paragraph on this page, replace 818-5 with 818-***4***.

Pages 6-30 and 31, Subarticle 610-3(A)(13) Move 2 paragraphs from the margin to the right under the number (13).

Page 6-43, Article 610-8, 4th paragraph, remove the first ***the***

Page 6-44, 2nd full paragraph, 1<sup>st</sup> sentence, delete the first *and* and add *transverse* just before cross-slope control.

Page 6-51, at the top of the page, add **610-14** on the same line, and just before the heading MAINTENANCE.

Page 6-53, Article 620-4 sixth paragraph, second line; the word that should be *which*.

Page 6-66, title, Replace EXISTNG with **EXISTING**

Page 6-66, Article 657-1, Description, first sentence, replace PS/AR (hot-poured rubber asphalt with *hot applied joint sealer*.

Page 6-66, Article 657-2, replace PS/AR (Hot-Poured Rubber Asphalt with the following:

Item	Section
<i>Hot Applied Joint Sealer</i>	<b>1028-2</b>

Page 6-67, at the top of the page, substitute the heading Section 654 with Section **657**.

Page 6-67, Article 657-3 Construction Methods, 2nd paragraph, replace PS/AR sealant with *hot applied joint sealer*.

Page 6-71, 660-9(B)(1), Replace the first sentence of the first paragraph with the following:

**Using the quantities shown in Table 660-1, apply asphalt material to the existing surface followed by an application of No. 78 M or lightweight aggregate.**

Page 6-89; Add a period at the end of the last sentence at the bottom of the page.

Page 6-90, Article 663-5, first paragraph, first sentence, change 50oF to **50°F**; third paragraph, fourth sentence change 325oF to **325°F**.

#### **Division 7**

Page 7-12, at the top of the page, substitute the heading Section 710 with Section **700**.

Page 7-15, Article 710-9, 4th paragraph, last line, change 710-11(B) to 710-10(B).

#### **Division 8**

Page 8-13, Article 808-3, 4th Paragraph, third line, replace Eexcavation with *Excavation*

Page 8-35, Article 848-2, Item: Replace Cncrete with *Concrete*

#### **Division 9**

Page 9-2, add **901-3** just before CONSTRUCTION METHODS

#### **Division 10**

Page 10-12, near bottom of page add **(C)** before Proportioning and Mixing of Modified Compositions, which should be bold type.

Page 10-28, at the top of the page, substitute Section 100**6** for 1005.

Page 10-54, Subarticle 1018-2A), First line, substitute **(B)** for II, third line, substitute **(B)(2)** for II-b.

Pages 10-56, 10-58, 10-60 at the top of the page, substitute Section 1018 with Section **1020**.

Page 10-84, Table 1042-1, Class 2, Maximum, change from 23r to **23**.

Page 10-84, Article 1042-2 Testing, last sentence, replace the word alterations with the word *cycles*.

Page 10-100, Table 1056-1, replace on the line for Trapezoidal Tear Strength:

Type 1	Type 2	Type 3		Type 4
		Class A	Class B	Soil Stabilization
45 lb	75 lb	--	--	75 lb

Page 10-116, Subarticle 1070-10, first paragraph, second sentence, add *or* just before cold-forged sleeve.

Pages 10-136 through 10-147, at the top of the page, substitute Section 1074 with Section **1072**.

Page 10-157, Article 1077-11, first paragraph, change the reference from Subarticle 420-18(B) to Subarticle 420-**17**(B).

Page 10-200, Subarticle 1080-14(B), change reference to ASTM D335**9**

Page 10-211, at the top of the page, substitute Section 1081 with Section **1082**.

Page 10-229, add **1088-6 BLANK** on the line above 1088-7 TUBULAR MARKERS.

Page 10-244, add **1089-10 BLANK** and **1089-11 BLANK** on the lines just above 1089-12 FLAGGER.

Page 10-272, delete Article 1098-6 in its entirety. Renumber Articles 1098-7 through 1098-17 as Articles 1098-6 through 1098-16 consecutively.

#### Division 12

Page 12-21 Add **1266-2** just before the heading MATERIALS.

#### Division 14

Page 14-33, Article 1413-6, first paragraph, first sentence, first line, replace made with *paid for*.

#### Division 15

Page 15-2 add **1500-4** just before the heading WEEKEND, NIGHT AND HOLIDAY WORK.

Page 15-4, Subarticle 1505-3(A)(2), replace the 2nd line with the following: *Provide shielding or shoring as required under Section 150 or as required elsewhere in the contract.*

Page 15-5, add **1505-6** on the same line and just before the heading MEASUREMENT AND PAYMENT. (Remove the period after PAYMENT.)

Page 15-6, Article 1505-6(3), delete *in Section 1175* and replace it with *elsewhere in the contract*.

Page 15-8, add **1510-4** on the same line and just before the heading MEASUREMENT AND PAYMENT.

Page 15-10, substitute **BLANK** for CONSTRUCTION REQUIREMENTS on the same line and just before 1515-4.

Page 15-10, substitute **CONSTRUCTION REQUIREMENTS** for General Requirements

Page 15-10, Article 1515-4, add (**D**) just before the bolded Fire Hydrants.

Page 15-13, Article 1520-3, 8th paragraph, add *pipe* after diameter.

Page 15-22, add **1540-3** on the same line and just before the heading CONSTRUCTION REQUIREMENTS.

Page 15-28, Replace 1550-6 METHOD OF MEASUREMENT with **MEASUREMENT AND PAYMENT**.

#### Division 16

Page 16-12, Subarticle 1632-1(C) ¼ Inch hardware cloth, change the minimum width from 24 inches to 48 inches.

**Division 17**

Page 17-19, Subarticle 1725-2 Material, Second paragraph, change Article 1098-7 to 1098-8

Page 17-20, Subarticle 1726-2 Material, Second paragraph, change Article 1098-8 to 1098-9

**END**

**STANDARD SPECIAL PROVISION**

**MINIMUM WAGES**

(7-24-08)

Z-5

**FEDERAL:** The Fair Labor Standards Act provides that with certain exceptions every employer shall pay wages at the rate of not less than SIX DOLLARS AND FIFTY-FIVE CENTS (\$6.55) per hour.

**STATE:** The North Carolina Minimum Wage Act provides that every employer shall pay to each of his employees' wages at a rate of not less than SIX DOLLARS AND FIFTY-FIVE CENTS (\$6.55) per hour.

The minimum wage paid to all skilled labor employed on this contract shall be SIX DOLLARS AND FIFTY-FIVE CENTS (\$6.55) per hour.

The minimum wage paid to all intermediate labor employed on this contract shall be SIX DOLLARS AND FIFTY-FIVE CENTS (\$6.55) per hour.

The minimum wage paid to all unskilled labor on this contract shall be SIX DOLLARS AND FIFTY-FIVE CENTS (\$6.55) per hour.

This determination of the intent of the application of this act to the contract on this project is the responsibility of the Contractor.

The Contractor shall have no claim against the Department of Transportation for any changes in the minimum wage laws, State or Federal. It is the responsibility of the Contractor to keep himself fully informed of all Federal and State Laws affecting his contract.

# North Carolina Department of Transportation BID FORM

**COUNTIES:** Beaufort, Carteret, Craven, Greene, Jones, Lenoir, Pamlico, Pitt  
**DESCRIPTION:** Surveying and Drafting Services

**BID OPENING: January 20, 2009**

ITEM	SECT	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT BID
1		CLERICAL / RESEARCH	100	HR		
2		CADD / OFFICE COMPUTATIONS	300	HR		
3		FIELD CREW (TOPO)	500	HR		
4		FIELD CREW (STAKE OUT)	500	HR		
5		1 PROFESSIONAL LAND SURVEYOR	100	HR		

***TOTAL BID FOR PROJECT:*** \_\_\_\_\_

**Notes**

1. Persons who return completed quotations agree to perform the assigned work in conformity to instructions and specifications contained in this proposal.
2. All mapping shall be done in Microstation / Geopak and NCDOT Consultant Workspaces. All Surveying and CADD work must conform to NCDOT standards.
3. Field work time will begin and end at the Greenville Division Office.

Briefly describe the experience of your:

Party Chief

---



---

CADD Operator

---



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Briefly list and describe software and data collector used by your company

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CONTRACTOR \_\_\_\_\_

ADDRESS \_\_\_\_\_

Federal Identification Number \_\_\_\_\_ Contractors License Number \_\_\_\_\_

Authorized Agent \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Witness \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

---

**THIS SECTION TO BE COMPLETED BY NC DEPARTMENT OF TRANSPORTATION**

*This bid has been reviewed in accordance with Article 103-1 of the Standard Specifications for Roads and Structures 2006.*

*Reviewed by* \_\_\_\_\_ *(date)*

*Accepted by NCDOT* \_\_\_\_\_ *Division Engineer* \_\_\_\_\_ *(date)*

# NON-COLLUSION AFFADAVIT

(To be Executed and Returned with Quotation)

The person executing this bid solemnly swears (or affirms) that neither he, nor any official, agent, or employee of the bidder has entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of free competitive bidding in connection with this bid.

**NAME OF CONTRACTOR** \_\_\_\_\_

**SIGNATURE OF CONTRACTOR** \_\_\_\_\_

***NOTE - AFFIDAVIT MUST BE NOTARIZED***

Subscribed and sworn to me, this the \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_.

**NOTARY SEAL**

\_\_\_\_\_  
(SIGNATURE OF NOTARY PUBLIC)

Of \_\_\_\_\_ County

State of \_\_\_\_\_

My Commission Expires \_\_\_\_\_