



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS

MICHAEL F. EASLEY
GOVERNOR

LYNDO TIPPETT
SECRETARY

November 7, 2008

NOTICE TO PROSPECTIVE BIDDERS

**SMALL BUSINESS ENTERPRISE
CONTRACTING OPPORTUNITY**

The North Carolina Department of Transportation is requesting bids for the removal of all vegetation around guardrails/guiderails in Beaufort, Carteret, Craven, Greene, Jones, Lenoir, and Pitt Counties. The contractor must furnish all labor, materials, equipment, traffic control, and any other items necessary for the completion of this contract.

The Department of Transportation does not exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by this program on the basis of race, color, sex, political affiliation/ influence, or national origin.

SBE PROGRAM INFORMATION

This is a SBE contract and to qualify for the NCDOT SBE Program a firm must have an annual gross income of \$1,500,000 or less, exclusive of materials. **Only contractors currently certified as a SBE Contractor by the Contractual Services Unit of NCDOT and is listed in the Directory of Transportation Firms at bid opening will be eligible to bid on this project.**

Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow for review time. The application packet and additional information on the program may be obtained online at:

<http://www.ncdot.org/business/ocs/sbe/>

Per G.S. 136-28.10, a NC General Contractor's license and contract payment and performance bonds may be waived for SBE contracts. For this project, the NC General Contractor's license and contract payment and performance bonds will be waived.

PRE-BID CONFERENCE

To ensure all prospective bidders are given an opportunity to obtain information relevant to the project, a **mandatory** pre-bid conference will be held on **Monday, November 24, 2008 at 2:00 PM**. The conference will be held at the Division 2 Conference Room located at 105 Pictolus Hwy in Greenville.

BID OPENING

Sealed bids must be received at the Division Office at 105 Pactolus Hwy in Greenville, by **Monday, December 8, 2008 at 2:00 PM**. Bids must be submitted on the official bid form included in the contract proposal and shall display the following statement on the front of the bid envelope:

ATTN: AARON BULLARD, PE
QUOTATION FOR VEGETATION REMOVAL OF GUARDRAIL/GUIDERAIL AREAS
TO BE OPENED AT 2:00 PM, MONDAY, DECEMBER 8, 2008

CONTRACT AVAILABILITY INFORMATION

The availability date for this project is **twenty (20) calendar days after award of the contract**. This is a **one year contract** that will expire twelve months following the date of availability.

DIVISION CONTACT INFORMATION

Contract proposal packages may be obtained by contacting the Division Office at 252-695-2044 or emailing jaaronbullard@ncdot.gov.

Sincerely,

Aaron Bullard, PE
Division Contract Officer

cc: Mr. John Wells, Division Roadside Environmental Engineer
Mr. Woody Jarvis, District 1 Engineer
Mr. Reed Smith, PE, District 2 Engineer
Mr. Preston Hunter, PE, District 3 Engineer
Mr. John Rouse, PE, Division Maintenance Engineer