



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE
GOVERNOR

DIVISION OF HIGHWAYS

EUGENE A. CONTI, JR.
SECRETARY

November 5, 2009

NOTICE TO PROSPECTIVE BIDDERS

SMALL BUSINESS ENTERPRISE PROJECT

SUBJECT: Invitation to Bid
WBS Element No. "To Be Determined" – Cutting of vegetation at 106 bridge sites in Chatham County.

The North Carolina Department of Transportation is requesting bids for the above-mentioned project located in Division 8. The Contractor shall furnish labor, materials, personnel, and equipment. The method of payment will be by purchase order contract.

The North Carolina Department of Transportation does not exclude any person from participating in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by this program on the basis of race, color, sex, political affiliation/influence, or national origin.

SBE PROGRAM INFORMATION

This is a SBE contract and to qualify for the NCDOT SBE Program a firm must have an annual gross income of \$1,500,000 or less, exclusive of materials. **Only contractors currently certified as a SBE Contractor by the Contractual Services Unit of NCDOT and listed in the Directory of Transportation Firms at bid opening will be eligible to bid on this project.**

Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow time for review. The application packet and additional information on the program may be obtained online at:

www.ncdot.org/business/ocs/sbe/

Per G.S. 136-28.10, a North Carolina General Contractor's license may be waived for SBE contracts. For this project, the North Carolina General Contractor's license will be waived.

Per G.S. 136-28.10, contract payment and performance bonds may be waived. For this project, the contract payment and performance bonds will be waived.

BID OPENING

BID OPENING DATE: Tuesday, November 24, 2009 at 2:00 p.m.

Sealed bids must be received in the Division 8 Office at 902 N Sandhills Boulevard in Aberdeen, North Carolina by **2:00 p.m. on the date of the bid opening**. Any bids received after 2:00 p.m. on this date will be returned unopened. Bids must be submitted on the official bid sheet, submitted with the entire proposal, and display the following statement on the front of the envelope:

QUOTATION FOR WBS ELEMENT TBD – CUTTING OF VEGETATION AT VARIOUS BRIDGE SITES IN CHATHAM COUNTY TO BE OPENED AT 2:00 P.M., TUESDAY, NOVEMBER 24, 2009

CONTRACT AVAILABILITY INFORMATION

The date of availability for this project is **upon receipt of a Purchase Order Contract**.

The completion date for this project is **120 calendar days after receipt of a Purchase Order Contract**.

DIVISION CONTACT INFORMATION

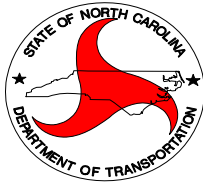
Complete bid packages containing the Contract Proposal, Bid Form, and Project Plans are available to all prospective bidders by calling Ms. Alison Whitesell, Division Project Manager at (910) 944-2344. **Interested bidders must obtain official bid package in order to bid.**

Sincerely,

Timothy Johnson, PE
Division Engineer

cc: Ms L. A. Whitesell, PE
Mr. T. F. Welch, PE

STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION



**DIVISION 8
BRIDGE MAINTENANCE**

CONTRACT PROPOSAL
SMALL BUSINESS ENTERPRISE

WORK ORDER NUMBER: TBD
ROUTE: Various
COUNTY: Chatham
DESCRIPTION: Cutting of vegetation at various bridge sites.
BID OPENING: Tuesday, November 24, 2009

NAME OF BIDDER

ADDRESS OF BIDDER

RETURN BIDS TO:

US Postal Service:
North Carolina Dept. of Transportation
Division of Highways
P.O. Box 1067
Aberdeen, NC 28315
Attn.: Alison Whitesell, PE

Delivery Service:
North Carolina Division of Highways
902 N. Sandhills Boulevard
Aberdeen, NC 28315
Attn.: Alison Whitesell, PE

NO BID BOND REQUIRED

INSTRUCTIONS TO BIDDERS

**PLEASE READ ALL INSTRUCTIONS CAREFULLY
BEFORE PREPARING AND SUBMITTING YOUR BID.**

All bids shall be prepared and submitted in accordance with the following requirements. Failure to comply with any requirement shall cause the bid to be considered irregular and shall be grounds for rejection of the bid.

1. The bid sheet furnished by NCDOT with the proposal shall be used and shall not be altered in any manner. **DO NOT SEPARATE THE BID SHEET FROM THE PROPOSAL!**
2. All entries on the bid sheet, including signatures, shall be written in ink.
3. The Bidder shall submit a unit price for every item on the bid form. The unit prices for the various contract items shall be written in figures.
4. An amount bid shall be entered on the bid sheet for every item. The amount bid for each item shall be determined by multiplying each unit bid by the quantity for that item, and shall be written in figures in the "Amount Bid" column of the sheet.
5. The total amount bid shall be written in figures in the proper place on the bid sheet. The total amount shall be determined by adding the amounts bid for each item.
6. Changes in any entry shall be made by marking through the entry in ink and making the correct entry adjacent thereto in ink. A representative of the Bidder shall initial the change in ink.
7. The bid shall be properly executed. All bids shall show the following information:
 - a. Name of individual, firm, corporation, partnership, or joint venture submitting bid.
 - b. Name of individual or representative submitting bid and position or title.
 - c. Name, signature, and position or title of witness.
 - d. Federal Identification Number
 - e. Contractor's License Number
8. Bids submitted by corporations shall bear the **seal of the corporation**.
9. The bid shall not contain any unauthorized additions, deletions, or conditional bids.
10. The bidder shall not add any provision reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.
11. **THE PROPOSAL WITH THE BID SHEET STILL ATTACHED SHALL BE PLACED IN A SEALED ENVELOPE AND SHALL HAVE BEEN DELIVERED TO AND RECEIVED IN THE ABERDEEN DIVISION ENGINEER'S OFFICE AT 902 N SANDHILLS BLVD., ABERDEEN, NC BY 2:00 P.M. ON TUESDAY, NOVEMBER 24, 2009.**
12. The sealed bid must display the following statement on the front of the sealed envelope:

**QUOTATION FOR WBS ELEMENT TBD – CUTTING OF VEGETATION AT VARIOUS
BRIDGE SITES IN CHATHAM COUNTY TO BE OPENED AT 2:00 P.M., TUESDAY,
NOVEMBER 24, 2009.**

13. If delivered by mail, the sealed envelope shall be placed in another sealed envelope and the outer envelope shall be addressed as follows:

**MS. ALISON WHITESELL, PE
NC DEPARTMENT OF TRANSPORTATION
P. O. BOX 1067; 902 N. SANDHILLS BLVD.
ABERDEEN, NC 28315**

AWARD OF CONTRACT

The award of the contract, if it be awarded, will be made to the lowest responsible Bidder in accordance with Section 102 (*excluding 102-2 and 102-11*) of the *Standard Specifications for Roads and Structures 2006*. The lowest responsible will be notified that his bid has been accepted and that he has been awarded the contract. NCDOT reserves the right to reject all bids.

North Carolina Department of Transportation PURCHASE ORDER CONTRACT BID FORM

Work Order Number: TBD
 Cutting of vegetation at various bridge sites
 County: Chatham

ITEM	SECT	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT BID
1	SP	Cutting of Vegetation	106	EA		

TOTAL BID FOR PROJECT: _____

CONTRACTOR _____

ADDRESS _____

Federal Identification Number _____ Contractors License Number _____

Authorized Agent _____ Title _____

Signature _____ Date _____

Witness _____ Title _____

Signature _____ Date _____

PLAN HOLDER LIST

(TBD, Vegetation Cutting – Chatham County)

Russell Enterprises, Inc
Attn: Dennis Russell
350 Westerman Place
Smithfield, NC 27577

Lovin Equipment & Sales, Inc.
Attn: Haley W. Lovin
PO Box 758
Robbinsville, NC 28771

Mac's Lawn Care
Attn: Eddy Mac Jones
1822 Thurmond Rd.
Thurmond, NC 28683

Parker & Sons Landscaping
Attn: Aaron Parker, Jr.
1580 Barefoot Rd.
Newton Grove, NC 28366

Gillespie Tree Service
Attn: William E. Gillespie
PO Box 25815
Raleigh, NC 27611

Orr Contracting Co., Inc
Attn: Weston Orr
1145 Chatham Church Rd
Moncure, NC 27559

Triangle Wildlife Removal, Inc.
Attn: Earl Clarence Bassett
PO Box 58027
Raleigh, NC 27658

Mangums Pro Lawn & Comm
Attn: Donald Wayne Mangum
3420 Lynford Dr
Apex, NC 27539

Southern Garden, Inc.
Attn: Cornelia Hoyes
PO Box 808
Apex, NC 27502

United Maintenance Group, LLP
Attn: Danny Brown
3317 Martin Ave.
Greensboro, NC 27405

Chris Cartner
PO Box 290
Harmony, NC 28634

BCM Products, Inc.
Attn: Phillip Lee Martin
P.O. Box 725
Haw River, NC 27258-0725

Mrs. Anne Jones
Carolinas AGC
P. O. Box 30998
Raleigh, NC 27622-0998

Green Revival Landscaping
1204 Greensboro Ave.
Siler City, NC 27344
Attn: Phil Marsh

Shaun Lackey Excavating, LLC
525 Shoemaker Rd.
Hiddenite, NC 28636
Attn: Kari Lackey

Bristel Landscaping, Inc.
PO Box 1130
Winterville, NC 28590

Greenscape, Inc.
PO Box 97
Holly Springs, NC 27540

Rowe's Tree Service
3101 Mariposa Lane
Morganton, NC 28655

Chilton's Landscaping & Tree Service
111 Harned Farm Road
Madison, NC 27025

M & M Mowing Contracting
3212 Lone Hickory Road
Yadkinville, NC 27055
Attn: Luanne Mullis

Next Level Services
PO Box 690398
Charlotte, NC 28227
Attn: Steven Vann