

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
RIGHT OF WAY BRANCH
REQUEST FOR LETTERS OF INTEREST
FOR 2010 CALENDAR YEAR ASBESTOS INSPECTION, ABATEMENT, AND
CLEARING CONTRACTORS

The North Carolina Department of Transportation desires to engage six (6) contractors to perform clearing of buildings acquired for highway improvements. The contractors will be required to perform asbestos inspections, lab analysis, asbestos abatement, if any, and the complete clearing of said improvements. The contractors or their subcontractors must have the proper General Contractor's License or Asbestos Licenses to perform these duties.

The contractors will be responsible for securing all Federal, State and local permits, as well as the landfill permits. The contractors selected will perform work on an "open end" basis for one calendar year or until the contract amount is depleted whichever comes first. **Contractors currently under "open end" contracts are not eligible for consideration.**

The contractors selected must have high ethical and professional standing, and must have the financial ability to undertake the work. Selected contractors must have adequate accounting systems to identify costs chargeable to the projects and must assume liability for the work. All laboratory asbestos samples must be analyzed by a laboratory certified by the State of North Carolina or the E.P.A.

Contractors submitting letters of interest for this work will be evaluated on the following considerations, although the Department may consider other factors as it deems relevant:

1. Experience, education, reputation and required certification of staff in the fields of expertise required by the contract. 30%
2. Number of staff available to perform the services required by the contract including inspection, abatement and structure clearings. 15%
3. Financial ability to undertake the proposed work. 5%
4. The firm's accounting system including ability to identify cost chargeable to project. 5%
5. Past performance by the firm on previous Right of Way acquisition contracts including meeting the time schedule for the work. 15%
6. The contractor ability to meet the time schedule established for the work based on the ability of proposed staff and current work load. 20%
7. Consideration given for contractor's classification as disadvantaged business enterprises. 10%

North Carolina contractors qualified to do the required work will be given priority consideration. A North Carolina contractor is one who maintains an office in North Carolina which is permanently staffed with an adequate number of employees judged by the Department to be capable of performing a large portion of the work required.

Contractors must be prequalified by North Carolina Department of Transportation Contractual Service Unit prior to submitting a Letter of Interest.

<https://apps03.dot.state.nc.us/vendor/prequal>

The Right of Way Branch maintains a file on each qualified contractor that has expressed an interest in performing work for the Right of Way Branch. Each contractor must have a current conflict of interest statement on file. If you have not submitted updated qualifications or the conflict of interest statement, please send this data to the State Administrative Agent of Right of Way Branch prior to, or along with, your letter of interest.

All letters of interest are limited to fifteen (15) pages inclusive of the cover sheet, and shall be typed on 8 1/2" x 11" sheets, single spaced, one sided. In order to reduce costs and to facilitate recycling; binders, dividers, tabs, etc. are prohibited. One staple in the upper left-hand corner is preferred. Letters of interest containing more than fifteen (15) pages will not be considered. The letter of interest should contain:

1. Available manpower.
2. Proposed personnel to be assigned to the work by discipline and their qualifications or certifications to perform this work.
3. Resumes of key personnel to be assigned to the work.
4. Names, classifications, and locations of the contractors' permanent North Carolina based employees.
5. Names of North Carolina employees to be assigned to the work.
6. Subcontracting firms to be used and their qualifications to perform this work.

The Department of Transportation, in accordance with Title VI of the Civil Rights Act of 1964, hereby notifies all contractors that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex or national origin in consideration for an award.

Contractors are invited to submit five (5) copies of their letters of interest for furnishing contract services to the North Carolina Department of Transportation Right of Way Branch by 5:00 p.m., November 16, 2009. Firms submitting fewer copies will not be considered.

Delivery address is: Bonnie Tripp Simmons

Advertised November 2, 2009

Right of Way Branch
North Carolina Department of Transportation
1 South Wilmington St., Room 209
Raleigh, NC 27601

Mail address is: Bonnie Tripp Simmons
Right of Way Branch
North Carolina Department of Transportation
1546 MSC
Raleigh, NC 27699

The selected contractors will be notified on or before January 11, 2010. Notification will not be sent to contractors not selected. Any questions concerning the scope of this work should be directed to Bonnie Tripp Simmons, State Administrative Agent; telephone number 919-733-3624 ext. 331 or btsimmons@ncdot.gov.

“By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor’s Cabinet Agencies (i.e., Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor). This prohibition covers those vendors and contractors who:

- (1) have a contract with a governmental agency; or
- (2) have performed under such a contract within the past year; or
- (3) anticipate bidding on such a contract in the future.

For additional information regarding the specific requirements and exemptions, vendors and contractors are encouraged to review Executive Order 24 and G.S. Sec. 133-32.

Executive Order 24 also encouraged and invited other State Agencies to implement the requirements and prohibitions of the Executive Order to their agencies. Vendors and contractors should contact other State Agencies to determine if those agencies have adopted Executive Order 24.”