

PROJECT NO. \_\_\_\_\_  
COUNTY \_\_\_\_\_  
PROJECT ENGINEER \_\_\_\_\_  
PROJECT DESIGN ENGINEER \_\_\_\_\_

EFF. 01-15-02  
REV. 06-12-09

### **REVIEW LIST FOR RIGHT-OF-WAY PLANS**

PLACE "CHECK MARK" BY APPLICABLE ITEMS ON THIS REVIEW LIST  
PLACE "NA" MARK BY NON-APPLICABLE ITEMS ON THIS REVIEW LIST

#### **(A) TITLE SHEET**

- \_\_\_\_\_ (1) CONTROL OF ACCESS NOTE SHOWN ON PLANS, IF APPLICABLE
- \_\_\_\_\_ (2) METHOD OF CLEARING NOTE
- \_\_\_\_\_ (3) PE, RIGHT OF WAY AND UTILITY F.A. PROJECT NUMBERS IN PROJECT IDENTIFICATION BLOCK (TOP RIGHT CORNER)
- \_\_\_\_\_ (4) P.E., RIGHT OF WAY AND UTILITY WBS ELEMENT IN PROJECT IDENTIFICATION BLOCK (TOP RIGHT CORNER)
- \_\_\_\_\_ (5) RIGHT OF WAY DATE SHOWN ON TITLE SHEET  
(THIS IS DATE SUBMITTED TO RIGHT OF WAY BRANCH)
- \_\_\_\_\_ (6) NOTE SPECIFYING MUNICIPAL BOUNDARIES FOR PROJECT
- \_\_\_\_\_ (7) CONTRACT NUMBER ON LEFT END OF SHEET WHENEVER PROJECT BECOMES PART OF TENTATIVE LETTING LIST.

#### **(B) TYPICAL SECTIONS**

- \_\_\_\_\_ (1) TYPICAL SECTIONS REVISED IN ACCORDANCE WITH FIELD INSPECTION LETTER FROM DIVISION
- \_\_\_\_\_ (2) DIMENSIONS THAT WOULD AFFECT THE RIGHT OF WAY ARE SHOWN

#### **(C) PLAN SHEETS AND PROFILE SHEETS**

- \_\_\_\_\_ (1) REVISIONS RESULTING FROM PRELIMINARY FIELD INSPECTION HAVE BEEN MADE
- \_\_\_\_\_ (2) RIGHT OF WAY, EASEMENTS AND CONTROL OF ACCESS ARE SHOWN
- \_\_\_\_\_ (3) DETOURS SHOWN WITH REQUIRED RIGHT OF WAY AND EASEMENTS
- \_\_\_\_\_ (4) SERVICE ROADS SHOWN
- \_\_\_\_\_ (5) DISPOSITION OF OLD ROAD IS SHOWN IN AREAS WHERE A RELOCATION IS NECESSARY
- \_\_\_\_\_ (6) DRAINAGE SHOWN THAT WOULD AFFECT RIGHT OF WAY
- \_\_\_\_\_ (7) FENCING LIMITS SHOWN AND TYPE OF FENCE SHOWN
- \_\_\_\_\_ (8) TEMPORARY EROSION CONTROL ITEMS SHOWN THAT AFFECT RIGHT OF WAY
- \_\_\_\_\_ (9) PROPERTY OWNERS, PROPERTY LINES AND PARCEL NUMBERS CHECKED
- \_\_\_\_\_ (10) SLOPE STAKE LINES SHOWN
- \_\_\_\_\_ (11) RIGHT OF WAY MONUMENTS AND EASEMENT BREAKS ARE SHOWN BY STATION AND DISTANCE
- \_\_\_\_\_ (12) ALL AREAS THAT ARE TO REMAIN UNDISTURBED WITHIN THE RIGHT OF WAY ARE CLEARLY MARKED

\_\_\_\_\_ (13) ROW CHECKER (ROWChecker.ma) HAS BEEN EXECUTED TO ENSURE CLOSURE OF ALL PARCELS AND PROPERTY LINES.

(D) CROSS-SECTIONS

- \_\_\_\_\_ (1) PROPOSED TEMPLATES REVISED IN ACCORDANCE WITH THE PRELIMINARY FIELD INSPECTION RECOMMENDATIONS
- \_\_\_\_\_ (2) TEMPLATES CHECKED TO ASSURE THAT ALL CONSTRUCTION LIMITS AFFECTING RIGHT OF WAY AND EASEMENTS ARE CORRECT

(E) GENERAL

- \_\_\_\_\_ (1) CULVERT AND STRUCTURE LOCATIONS HAVE BEEN REVIEWED WITH STRUCTURE DESIGN TO ASSURE ADEQUATE RIGHT OF WAY AND/OR EASEMENT
- \_\_\_\_\_ (2) ADEQUATE CONSTRUCTION AREAS ARE AVAILABLE FOR DRAINAGE AND EROSION CONTROL MEASURES
- \_\_\_\_\_ (3) ADDITIONAL RIGHT OF WAY REQUIREMENTS TO ACCOMMODATE NOISE ABATEMENT MEASURES HAVE BEEN INVESTIGATED
- \_\_\_\_\_ (4) CONTROL OF ACCESS HAS BEEN ESTABLISHED AND PROPERTY ACCESS HAS BEEN PROVIDED BY SERVICE ROADS AND/OR ACCESS POINTS WHEN NECESSARY AND WHERE INFORMATION IS AVAILABLE
- \_\_\_\_\_ (5) TAX MAPS, DEED DESCRIPTIONS, PLATS, STRIP MAPS, PHOTO MYLAR STRIP MAPS, DATA APPRAISAL SHEETS, AND OTHER RELATED RIGHT OF WAY DATA FURNISHED TO THE RIGHT OF WAY BRANCH UNDER SEPARATE COVER WITH PLANS
- \_\_\_\_\_ (6) PROVIDE PAVEMENT DESIGN ENGINEER WITH NECESSARY INFORMATION REQUIRED IN DEVELOPING A FINAL PAVEMENT DESIGN
- \_\_\_\_\_ (7) LOCATION AND DESIGN APPROVAL HAS BEEN RECEIVED
- \_\_\_\_\_ (8) RIGHT OF WAY AUTHORIZATION HAS BEEN RECEIVED
- \_\_\_\_\_ (9) REMOVE "DO NOT USE FOR RIGHT OF WAY ACQUISITION" NOTE FROM ALL SHEETS
- \_\_\_\_\_ (10) PLACE "SURVEY CONTROL SHEETS" (APPLICABLE TO PROJECTS SENT TO R/W AFTER 03-01-2003) IN THE 1 SERIES OF SHEETS AFTER THE "CONVENTIONAL SYMBOLS" SHEET.
- \_\_\_\_\_ (11) PLACE "CENTERLINE COORDINATE LIST" IN NO. 1 SERIES SHEETS AFTER "SURVEY CONTROL SHEETS" (APPLICABLE TO NEW LOCATION PROJECTS).
- \_\_\_\_\_ (12) AT THE TIME OF PRINTING AND DISTRIBUTION OF THE FINAL DESIGN FIELD INSPECTION/COMBINED FIELD INSPECTION PLANS, NOTIFY LOCATION & SURVEY (L&S) CENTRAL OFFICE OF THE CURRENT DIRECTORY OF THE ELECTRONIC DESIGN PLANS (EMAIL TO UNIT HEAD IS SUFFICIENT).