




Tips for Recycle

NCDOT Departments have many recycling programs in effect. Such items recycled are but not limited to computers, cardboard, office paper, magazines, telephone books, glass, plastic, aluminum, scrap metal, wooden pallets, yard waste, lead acid batteries, motor oil, tires, and asphalt. The greatest downfall of recycling is contamination. Remember to be sure whatever you are recycling that it is free from contaminants. Recycling at **NCDOT** saves valuable landfill space along with other benefits such as: conserving non-renewable natural resources like trees, minerals, and oil, etc., reducing energy consumption, and reducing the pollution and environmental impacts associated with extracting resources from the Planet. We recycle because it is a key component of environmental sustainability... it is mandated by the Law GS 130A- 309.14 and Governor's Executive Order 156. ***Only you can prevent waste...*** if you can't reduce it or reuse it, recycle it.


 **Aluminum** – Aluminum beverage cans are the most common recycled type of aluminum metal at NCDOT.

Procedures for Recycling Aluminum at NCDOT:

1. Empty contents.
2. Rinse to prevent attracting insects.
3. Crush to save space.
4. Place in bin marked "Aluminum".

Need a new sign for recycling aluminum?

[Click Here](#) for Aluminum Can Recycle Poster


 **Electronic** – Computers are the most common electronic equipment recycled. Under the present program, NCDOT Departments are asked to send all their hard drive computer equipment to DOT IT Technical Services. Examples are microcomputers, laptops, notebooks, PCs, and desktops. Any other electronic equipment or computer equipment that does not have a hard drive can be sent to State Surplus Property. Examples are monitors, cables, and printers. At State Surplus it is separated and analyzed for condition and capability. Technicians test the equipment and assist the schools in developing systems that will meet their specific needs.

Procedure for Recycling Computer and Computer Parts at NCDOT:

1. Reuse first.
2. Surplus hard drive computer equipment with DOT IT Technical Services.
E-mail ts_procurement@dot.state.nc.us
3. Surplus all electronic and computer equipment without hard drive to State Surplus Properties.

Need a new sign for electronic recycling?

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 **Glass** – The most common and easily recycled type of glass at NCDOT is container glass: bottles and jars. Other glass products, such as Pyrex bowls and window glass, each are made from different chemical formulas. While technically recyclable, the different types can't be commingled in recycling. Glass bottles should be placed in glass recycling containers – carefully.

Procedure for Recycling Glass at NCDOT:

1. Discard lids to glass containers.
2. Rinse or wash containers.
3. Labels and neckbands are okay.
4. Place in bin marked "Glass".

Need a new sign for recycling glass?

[Click Here](#) for Glass Recycle Poster

 **Plastic** – The most common and easily recycled plastic at NCDOT is beverage containers:

- #1. PET (polyethylene tri-chloride, soda/water bottles)
- #2. HDPE (high-density polyethylene, milk jugs)


#3,4,5,6, etc. are made from different chemical formulas and the different types can't be mixed in recycling with the #1 and #2 plastic. Plastic should be placed in plastic recycling containers.

Procedure for Recycling Plastic at NCDOT:

1. Discard lids to plastic containers.
2. Rinse or wash containers.
3. Labels and neckbands are okay.
4. Place in bin marked "Plastic".

Need a new sign for recycling plastic?

[Click Here](#) for Plastic Recycle Poster

 **Paper** – NCDOT paper recycling is a commingled office mix and it includes all grades and colors of office paper, computer paper, envelopes, folders, brochures, magazines, and posted it notes. NCDOT paper recycling also includes cardboard, telephone books, newspaper, and books.

Procedure for Recycling Office Paper at NCDOT:

1. Remove contaminates such as tape, rubber bands, and binder clips.
2. Do not put these items in office paper recycling bins:
 - Newspaper
 - Telephone books
 - Cardboard
 - Books (Hardback)
 - Paper towels and tissue
 - Packing or wrapping paper
 - Photographs
3. Staples and small paper clips are okay!
4. Place in bin marked "Paper".

Need a new sign for recycling office paper?

[Click Here](#) for Office Paper Recycling Poster

[Click Here](#) for Cardboard Recycle Program

[Click Here](#) for Telephone Book Program